

## PROJECT UPDATE 8/8/2019 Meeting Recap & Next Steps

---

### Attendees:

**MPQ:** Carol Lutgen, Jeff Nadeau Don Zahler, Anne Smith

**Kinghorn:** John Kinghorn, John Olson, Grady Kinghorn

---

### MOVE IN / OCCUPANCY UPDATE

Temporary Certificate of Occupancy to be issued by 8/23.

### 2 WEEK OUTLOOK

#### EXTERIOR

- EIFS work on link to continue pending rain.
- Window frames in link to be installed approx 8/16
- Final roof metals to begin 7/15, will continue through 8/16
- Back feeds on power completed.
- Kinghorn to do misc site clean up, completed by 8/22.
- **APPROVED:** Incremental cost of \$2,419.20 for additional concrete between the sidewalk and curb in the cul de sac
- Carol has Post Office confirmation of the location of mailboxes (for both school & parish office) in cul-de-sac

#### INTERIOR

- Stern to return to finish framing and demo work in the upper connection to the church 8/15-16
- AM Painting to continue interior prime/ paint
- Ceiling tiles to be installed 8/14-16
- Remaining HVAC vents and connections to be finalized and inspected 8/14-16
- Interior door install beginning 8/14
- Electrical fixture and device install to continue
- Cafe sink and coffee machine connection to be completed by 8/16
- Bathroom partitions to be installed beginning 8/14.
- Final fire extinguishers and signage to be installed by 8/16
- Elevator inspection to be completed by 8/22
  - *Carol has contacted Century Link to install analog phone for elevator*
- Temporary CO to be issued by 8/23.

### OTHER BUSINESS

---

- Adoration Chapel: electricians will get back lighting fixtures in early w/o 8/12; stain glass can then be placed. Once the room has been completed and doors hung, a team will move the Tabernacle, Altar, etc. to the new chapel. **Chapel is expected to open 7:00pm Sunday, August 25**
- Need to add data line in work room for copier
- Preschool inspection: Kate will follow-up with Fire Marshall
- Parish Office furniture has arrived and installed
- IRRIGATION AND LANDSCAPE: Irrigation starts Thursday 8/12. Some sod for the enclosed play area & cul-de-sac the following week. Landscaping: still waiting to hear about retaining wall; at around the bldg will wait until after the dedication.

**Other Business (con't)**

- Canopy IT will be on site Thursday, 8/15 to install the network equipment
- NOVA (phone) will be onsite Thursday & Friday 8/15 & 8/16 to install phone equipment
  - Meeting to define equipment / features for users 8/12
- Floyd Security has installed FOB at all required doors. Expect to have equipment installed w/o 8/12
- Coffee brewer will be installed 8/19
- SOUND SYSTEM installation is nearing completion with the exception of some back-ordered items. New Sound System MAY NOT be operational for Opening Weekend
  - Speakers are in
  - Sound from church to PLC working
  - Electronics coming in early next week
  - Speakers in church are ON ORDER
  - Screen for QOP Social Hall should be delivered/installed next week.
  - Will work with phone company on paging system process
  - **Mixer on back order – will not arrive until September**

Next Meeting: Thursday August 12