

2018 VBS Volunteer Registration Form

Monday, July 16th - Friday, July 20th 2018

Time: 8:45am - 12:15pm Location: St. Martin Hall

Our Mary Queen of Peace Vacation Bible School is staffed entirely by volunteers! Please prayerfully consider volunteering your time and talent to help make this year a huge success!!

Volunteer's Name: _____

Street Address: _____

City: _____

State: _____

Zip: _____

Cell Phone: _____

E-mail Address: _____

Emergency Contact:

Name _____ Cell Phone _____ Relation _____

Allergies/Comments: _____

Requirements if born AFTER July 20, 2000:

2 Letters of Recommendation for all volunteers who are minors.*

ie. Teachers, Coaches, Neighbors, Employers (Cannot be parents/guardians)

*At least one of the references should be written by a school leader.

Sign the Archdiocesan "Code of Conduct for Youth Employees and Youth Volunteers Who Interact with Children, Other Youth or Vulnerable Adults" found in the parish office or print the document found at the following link. -> tinyurl.com/YouthVolunteerCodeofConduct and **attach the two letters** as required.

Requirements if born BEFORE July 21, 2000:

Essential 3 Required for all Adult Volunteers 18+

Step 1. Fill out Volunteer Application Form found in our parish office to begin the process.

Step 2. Complete Background Check, **Step 3.** Live Virtus Training & any new online training

Step 4. Signed Volunteer Code of Conduct. See www.virtus.org to learn how to complete your 3 requirements or to log into your account. To attend a Virtus Training in your area go to

tinyurl.com/VirtusTraining17

If you have already attended a Virtus Training Presentation but have not/cannot log in, or if you have any questions regarding Safe Environment requirements **please contact Carol in our parish office, businessoffice@mqpcatholic.org or 763-428-2585.**

Please circle: **Adult or Teen?** Age: ____ **Have you served VBS before?** _____

If so, which area have you served? _____

If not, why are you interested in serving? _____

Circle T-Shirt Size: Youth Size M(10-12) Youth Size L(14-16) Adult S Adult M
Adult L Adult XL Adult XXL Adult XXXL

Please check which areas you are interested in volunteering for:

- Games Station Leaders** - 2 adult & 4 teens needed
- Snack Station Leaders** - 2 adults & 4 teens needed
- Craft Station Leaders** - 2 adults & 2 teens needed
- VBS Drama Team** - 1 adult 8-10 teens needed
(must attend VBS Performer Camp July 9, 10, 11 & 14 10-3pm)
- Decorations/Set-up** - 4+ adults & 4+ teens needed (some of the dates are July 13 & 14)
- Registration** - 2 adults **Clean-up** - 4+ adults & 4+ teens needed (last day, July 20)
- Group Leader** - 4-5 teens needed per group (Pre-K, Kindergarten, 1st Gr, 2nd Gr, 3rd & 4th Gr)
(Must attend Group Leader Orientation on July 14, 12pm, will be given materials for the week, overview, t-shirt & song DVDs)
- Final Picnic Leader** - 3 adults & 3 teens needed (picnic is on the last day, July 20)
- Circle Bonus*:** Altar Server (2), Lector (3), Extraordinary Minister (1)

Station Leaders will be given an informational guide for planning the activities that will occur at their station for the 5 days of VBS.

Group Leaders will be responsible for leading their group of children from station to station each day, keeping the group together & helping their group of kids at each station.

**Please turn in this volunteer registration form no later than Friday, June 4th & your requirements completed no later than June 4th Mail/Drop off to Parish Office:
Mary Queen of Peace 21304 Church Ave. Rogers, MN 55374
Attn: Ana Teresa Deliz. Phone: #612-405-0221 E-mail: atdeliz@mqpcatholic.org**

Expectations/Consent/Indemnity:

- ➡ Treat all other persons with respect and not cause any intentional harm (physically, emotionally, or spiritually) to any person in any way.
- ➡ Respect the property of others, including all program facilities and property.
- ➡ Follow all appropriate instructions of all personnel aiding in this event.

To volunteer in the above event. I warrant that the volunteer is in good health. In consideration of the volunteer's participation, I agree to indemnify the Mary Queen of Peace from any claims or law suits brought by myself, my child, or others, that arises out of any behavior by the volunteer at the event described above. I acknowledge that the volunteer may be in photos that will be used for Mary Queen of Peace displays &/or bulletin announcements.

Parent/Guardian /Adult Volunteer Signature

Date