

**Mary Queen of Peace
Interim Parish Advisory Committee
Minutes
March 12, 2015**

Members Present:

Dan Hunt, Barb Timm, Nicole Baker, Mike Haben, Norb Zahler, Marc Macke, Robin Hemmesch, Cathy Kornovich, Mary LeClaire, Wade Lovelette, Chris Rickert, Father Kaluza

Members Absent:

None

Also Present:

George Gmach, Trustee

Meeting opened with prayer at 6:30pm

Minutes were approved

Father Kaluza introduced himself to the committee as well as the committee introducing themselves to Father.

Update on Auction - Barb Timm

Barb attended the last auction meeting. Ann and Rich Beach are taking the lead for this fundraiser. The makeup of the Auction committee are parishioners who have been involved in auctions we've held previously. Currently, they are working on preparing the red shed for accepting donations and a flier that will go in the bulletin, listing items they are seeking and items that will not be accepted. The Greater Giving software will be used the day of the auction. Sara Rieland will assist the committee with training for usage. Upcoming auction meetings and meeting locations are:

March 23 - STMH

April 6 - STMH

April 20 - M

May 4 - STMH

May 18 - M

June 1 - STMH

June 8 - STMH

June 15 - STMH (Same Day as MQP Golf Tournament)

June 22 - STMH

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One Interim Advisory Committee member is requested at each meeting. Mary LeClaire will be attending the March 23rd meeting.

Update on Parish Mailer - Barb Timm

Barb sent the draft census letter and information sheet to Rogers Printing for a quote. They will print, mail merge parish data base, stuff, seal and bulk mail for \$520.00. If we stuff and seal envelopes, we could save \$120.00. We currently have 860 registered families in our database.

Father Kaluza approved \$520.00 for the mailing. Gina Rickert, Cathy Kornovich, Mary LeClaire and Cindy Lovelette have volunteered to make follow-up phone calls to people who do not respond. Barb Timm will assist in the parish office to compile and enter new data into the database.

Reinstatement of Building Committee - Norb Zahler

Norb asked permission from the committee to reinstate the building committee to review the current Fellowship Hall plan, Norb's plan and discern a possible new plan for a building. The feeling is once you design a plan that meets our current and future needs, parishioners will support it and we can move forward and get it built. An announcement will go into the bulletin asking for volunteers to serve on this committee. Once a committee is established, meetings will be set.

Interim Parish Advisory Committee unanimously agreed to move forward to form this committee.

Communication -

1. Advisory Committee asked George to address parishioners at all weekend Masses, specifically the theft and what checks and balances we have put in place to prevent it from happening in the future, Archdiocesan bankruptcy and how or if it affects Mary Queen of Peace and our current financial situation. The committee feels strongly, transparent communication will foster trust with parishioners and hopefully increase donations.

George will schedule a weekend after Easter to address parishioners. A summary will be inserted into the bulletin and placed on the parish website.

2. A meeting with the school families is scheduled for Tuesday evening Mass on March 17th. Items to be discussed will include plans for next year, combined classrooms, Schulze Foundation grant, etc.

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The committee suggested the parishioners, as stakeholders in the school, also be invited to keep communication transparent. A weekend announcement will be made, extending an invitation.

3. A request was made to remove the pews and chairs from the cove area at the back of St. Martin church to designate the space as a communication center and to allow space for SCRIP to be sold.

Advisory Committee recommended we move forward. Carol will notify Don.

Music - Dan Hunt

Dan and Barb met with Dianna to discuss the music ministry. They asked Dianna to add a Contemporary music to the 6:00pm weekend Mass to offer a variety of music for parishioners. Dianna informed Dan & Barb that we stopped renewing our copyright license several years ago and therefore, she is limited to the music she can obtain and play. Action taken - music copyright license renewal approved. Bob Johnson will be speaking at all the Masses the weekend of March 14 & 15 to encourage parishioners to join the choir, especially if you play guitar or other instruments.

Mission Statement - Chris Rickert

Chris presented a mission statement for Mary Queen of Peace. The committee was unanimous regarding the beauty of the mission statement; however, felt that it needed to be shortened. Chris will email his mission statement to the committee for review. Please be prepared to discuss at April meeting.

Status of Parish Directory - Tabled

Meeting adjourned at 8:45pm

Next meeting: Thursday, April 23, 2015, 6:30pm in the Paulette Hamm Conference Room

Respectfully submitted,

Carol Lutgen